

~~CONFIDENTIAL~~

23 April 1952

MEMORANDUM FOR THE FILES:

SUBJECT: Conference on a Uniform Identity Code System for CIA organizational units.

1. The undersigned attended the first meeting of the committee formed to explore this subject, in room 1-30 Quarters Eye, 10 A.M., 23 April 1952.

The following were present:

25X1A9A

Organization & Methods	Chairman
Organization & Methods	Member
Procurement	Member
Personnel	Member
Personnel	Member
Finance	Member
Audit	Member
Inspection & Security	Member
Budget	Member

2. The Chairman remarked upon the objective, which in brief, provides for the development of a uniform identity code system which will be proposed for utilization agency wide in making reference to CIA organization units on action documents, documents of record, and reports, etc.

25X1A9A 3. After a brief general discussion it was agreed that messrs. [ ] and [ ] would prepare a preliminary draft proposal for study by the committee. 25X1A9A

4. The undersigned furnished Mr. [ ] a copy of the current chart of accounts for reference purposes and a memorandum of explanation concerning its use.

The meeting adjourned at 11 A.M.

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